

TOWN OF FLEMING
PLANNING BOARD
Meeting of
February 2, 2009

The meeting was called to order at 7:30PM by Chairman, Jamie Moore. Members present were Fred Farrell, Craig Coleman Paula Patell, Robert Faynor and Sue Sciortino. Jerry Dudek was present.

A motion to approve the January 5, 2009 minutes of was made by Robert and seconded by Paula....passed

There was discussion about an agenda being written or not. It was decided that we would continue as our past practice. We will consider posting an agenda at the town, only if a project may have large potential impacts on the town.

Andy Leja assisted the Board with some discussion about projects and the process of review. The board requested that Andy supply the Planning Board with 'process check off paperwork' to assist the Board with consistency during project review processes. He also said that all projects should go through the Town's Code officer, who would evaluate and give direction the person should take for their project.

Andy also supports the Board's current process of minor subdivision progress. If a project raises questions that are not clear to all board members, the project decision could be delayed until the next meeting or longer if needed.

The board discussed the Planning Board Secretary and felt to leave it as it is with Sue performing the duties when needed.

Ellen stated to Jamie, before the meeting, that the current Planning Board minutes are detailed enough for her. We discussed using a tape recorder to record the meetings. Bob will purchase one for us and we will tape minutes when any board member feels we should. We will retain these taped recorded meetings for 6 months and not longer than 12 months.

Paula asked the Board if anyone was interested in the IAG presentation. After some discussion, Paula will try to set up a training session for 3/2/09 at 8:00PM. We will have a very short meeting and then commute to the college for the training session.

A motion to adjourn was made by Bob and 2nd by Paula. The next meeting will be March 2, 2009.

Respectfully submitted,

Jamie Moore, Chairman