

**HEALTH & HUMAN SERVICES  
COMMITTEE MINUTES  
December 4, 2008**

**MEMBERS PRESENT:** Legislator Ann Petrus, Committee Chair, Legislator Daniel Schuster, Vice Chair, Legislator Steve Cuddeback, Legislator Peter Tortorici, Legislator Daniel P. Sincebaugh, Legislator Patrick McIntosh

**EXCUSED:** Legislator Patrick Mahunik

**ALSO PRESENT:** Chairman Roger Mills, Legislator Francis Mitchell, County Manager Wayne Allen, Nursing Home Administrator Debra English, Controller of Nursing Home Kelly Albrecht, Director of Health & Human Services Elane Daly, Deputy Director of Health & Human Services Michael Mancini, Kathleen Cuddy, Grace Blowers, Director of Office of the Aging Nancy Siefka, Deputy Director of Mental Health Karen Killips, Principal Account Clerk –Mental Health Deborah Foster, Community Service Board Deb Schwarting, Citizen Reporter Gitana Mircohnik and Mary Jones, Clerk of the Legislature

**CALL TO ORDER:** Ann Petrus, Committee Chair called the meeting to order at 6:00 p.m.

**APPROVAL OF MINUTES:** Motion to approve the minutes of November 13, 2008, made by Cuddeback, seconded by Schuster. Discussion: Amend pages 2 and 3. Motion to approve amended minutes made by Cuddeback, seconded by Schuster. All present approved.

**APPOINTMENTS:**

**Cayuga County Advisory Board Voting Members  
TERM: 1/1/09 – 12/31/09**

Member of the Cayuga County Fire Advisory Board  
David James

Cayuga County EMS Medical Director  
Dr. Mary DiRubbo

Cayuga County Deputy Director of EMS  
Roman Rotko

Cayuga County Deputy EMS Coordinators  
Mike Deyneka  
Joseph DiFabio  
Deanna Gates  
Sam Giannettino  
Travis Poole

EMS CIC  
Kezia Parseghian

Cayuga County 911 Dispatcher  
Lori Debois

Paid Ambulance  
Lon Fricano

Paid Fire  
Ed Sherman

Member at Large  
Al Mantey  
Jennifer Savery

#### **Officers 2009**

Chair	Albert Mantey
Vice Chair	Lon Fricano
Secretary	Mary DiRubbo

**Motion to approve appointments made by Petrus, seconded by Cuddeback. All in favor.**

#### **DISCUSSION:**

**Allen directed to prepare resolution stating addressing if Federal or State Funding is withdrawn then positions will be re-evaluated/abolished. Present at re-organization meeting.**

**English discusses that she is having a difficult time filling a part time position. However she does have a full time retiree that would come back but would like same rate of pay which is \$15.90 per hour. Motion to bring employee back at same rate of pay made by Cuddeback, seconded by Schuster. All in favor.**

#### **RESOLUTIONS:**

**Motion made to approve Resolutions 4 and 5 made by Tortorici, seconded by McIntosh. No discussion. All in favor.**

4 Authorizing the Payment of Claims Submitted by the Administrator of the Cayuga County Nursing Home.

5 Report and Approval of Bills Paid by the County Treasurer for Operation of the Senior Nutrition Program in the Office for the Aging.

**12-16-HH-1 Authorizing the Director of HHS to fill 2 RN Positions in the Nursing Division of the Health Dept due to retirement and abolish another RN vacancy, also due to retirement, and create/fill 2 P/T RN's. Motion made by Petrus, seconded by Sincebaugh. No discussion. Tortorici opposes. All others in favor.**

**12-16-HH-2 Authorizing the Director of HHS to fill a Home Care Nursing Supervisor at the CHHA due to retirement. Motion made by Tortorici, seconded by Schuster. No discussion. All in favor.**

**12-16-HH-3 Authorizing the County Legislature to create a Home Care Nursing Supervisor Position, abolish an SPHN position and authorize the Director of HHS to fill this new**

position. Motion made by Cuddeback, seconded by Schuster. No discussion. All in favor.

- 12-16-HH-4** Authorizing the Director of HHS to fill a Jr. Accountant position in the Health Dept's Accounting Division. Motion made by Tortorici, seconded by Cuddeback. No discussion. All in favor.
- 12-16-HH-5** Authorizing the County Legislature to create a Sr. Typist Position in the Home Care Unit of the Health Dept; Authorizing the Director of HHS to fill the newly created Sr. Typist position and to abolish a Sr. Stenographer position in that unit. Motion made by Cuddeback, seconded by Sincebaugh. No discussion. All in favor.
- 12-16-HH-6** Authorizing the Director of HHS to fill an RN position at the CHHA Division of the Health Dept. due to resignation. Motion made by Tortorici, seconded by Cuddeback. No discussion. All in favor.
- 12-16-HH-7** Authorizing the Director of HHS to fill the one Part time RN vacancy at the Home Care Agency. Motion made by Cuddeback, seconded by Sincebaugh. No discussion. All in favor.

Motion made to approve Resolutions 8, 9 and 11 made by Cuddeback, seconded by McIntosh. No discussion. All in favor.

- 12-16-HH-8** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with The March of Dimes Foundation to accept funding for educational materials for pregnant women and mothers. BUNDLED
- 12-16-HH-9** Authorizing the Chairman of the Legislature and the Director of Health & Human Services to enter into a contract with the State for Bicycle Helmet Distribution, Safety and Pedestrian Injury Reduction Program. BUNDLED
- 12-16-HH-10** To amend the 2008 Cayuga County HHS budget transfer fund. Motion made by Schuster, seconded by Cuddeback. No discussion. All in favor.
- 12-16-HH-11** Authorizing the Director of HHS to fill a Full-Time HHS Position (100%) funded in the FSMA Unit of Human Services. BUNDLED.
- 12-16-HH-12** Authorizing the Director of HHS to fill a Sr. Caseworker vacancy in Human Services due to retirement, abolish Caseworker and create/fill Human Services Examiner. Motion made by McIntosh, seconded by Sincebaugh. No discussion. All in favor.
- 12-16-HH-13** Authorizing the Director of HHS to fill 6 positions in the Human Services Division of HHS due to the retirement incentive offered to County Employees. Motion made by Cuddeback, seconded by Tortorici. No discussion. All in favor.
- 12-16-HH-14** Authorizing to continue the part time Clerk positions at the Cayuga County Nursing Home. Motion made by Cuddeback, seconded by Sincebaugh. No discussion. All in favor.
- 12-16-HH-15** Authorizing the Chairman of the Legislature and Administrator of the Nursing Home to enter into agreements with Sibley Nursing Personnel and Nursecor to provide temporary Nursing Staffing for January 1, 2009 until December 31, 2009. Motion made by Tortorici, seconded by Sincebaugh. No discussion. All in favor.

- 12-16 HH-16 Authorizing the Chairman of the Legislature and the Administrator of the Nursing Home to enter into an agreement with EHealth solutions, Inc for electronic Medical Record Software. Motion made by Schuster, seconded by Cuddeback. No discussion. All in favor.**
- 12-16-HH-17 Authorizing the County Treasurer to amend the 2008 Office for the Aging budget/transfer funds. Motion made by Cuddeback, seconded by Tortorici. No discussion. All in favor.**
- 12-16-HH-18 Authorizing the Chairman of the Legislature and the Director of Cayuga County Mental Health to Sign an Agreement with Health Care Direct for Pharmacy Services for 3 Years. Motion made by Tortorici, seconded by Sincebaugh. No discussion. All in favor.**
- 12-16-HH-19 Authorizing the amendment of the Agreement Between the County of Cayuga, The Community Mental Health Center of Cayuga County and Sophia Bezirgianian, MD. Motion made by McIntosh, seconded by Tortorici. No discussion. All in favor.**

Motion to go into Executive Session at 6:53 pm made by Schuster, seconded by Tortorici. All in favor.

Personnel matter

Motion to come out of Executive Session at 7:25 pm made by Schuster, seconded by Tortorici. All in favor.

Motion to adjourn at 7:25 pm made by Tortorici, seconded by Cuddeback. All in favor.

Minutes approved January 8, 2009, motion made by Cuddeback, seconded by Sincebaugh, as written, All approved.