

CAYUGA COUNTY PLANNING AND ECONOMIC DEVELOPMENT MEETING

December 1, 2011

ATTENDANCE: Legislator Cynthia Aikman, Vice Chair, Legislator George Fearon, Legislator Francis Mitchell, Legislator Roger Mills, Legislator Timothy Lattimore, Legislator Paul Pinckney

EXCUSED: Legislator Ann Petrus, Chair

OTHERS PRESENT: County Administrator Tom Squires, Legislator Steve Barski, Legislator Steve Cuddeback, Legislator Tucker Whitman, Terry Masterson, Director Cayuga Economic Development Agency, Stephen Lynch, Director, Department of Planning and Economic Development, Ted Herrling, Director Employment and Training, Ann Kubarek, Employment and Training, Suzanne Gauthier, Administrative Assistant, Department of Planning and Economic Development, Doug Ververs, Executive Director Cornell Cooperative Extension, Joseph Runkle, Justin Murphy, The Citizen

CALL TO ORDER: Vice-Chair Cynthia Aikman called the meeting to order on Thursday, December 1, 2011 at the Cayuga County Office Building, Caucus Room #1, 6<sup>th</sup> Floor at 5:32 p.m.

APPROVED MINUTES: Motion by Fearon to approve minutes of November 1, 2011, 2<sup>nd</sup> by Mahunik. All in favor, passed.

CAYUGA ECONOMIC DEVELOPMENT AGENCY (CEDA) Update- Terry Masterson

Terry reviewed with the committee the draft Economic Development Strategic Plan and the economic benchmarks within the County. Committee discussed rural broadband issues and future short and long term funding options for the agency.

APPOINTMENTS/REAPPOINTMENTS:

CCIDA

Herb Marshall, 8016 Powell Road, Port Byron, NY: term: 1/1/12 – 12/31/13

Gina Speno, PO Box 445, Weedsport, NY 13166: term: 1/1/12 -12/31/13

Cayuga-Cortland Workforce Investment Board

Juanita Perez-Williams, Esq., Commissioner NYS Dept. of Labor: term 1/1/12 -12/31/14

Cayuga County Soil & Water Conservation District:

Dale Kehoe, 2841 Route 41A, Moravia, NY: term: 1/1/12 -12/31/13

Charles Roberts, 10981 State Route 38, Port Byron, NY: term: 1/1/12-12/31/13

Motion by Mills, 2<sup>nd</sup> by Mahunik to present names to Legislature for approval.

Motioned by Mills 2<sup>nd</sup> by Fearon to amended Soil and Water appointments to read three years as stated in by-laws. All in favor, passed.

Water Quality Management Agency – Terms begin 01/01/2012

Environmental Advisors:

Stephen Lynch, Director of Planning and Economic Development

Eileen O'Connor, Director of Cayuga County Environmental Health

Gary Duckett, Director of Cayuga County Parks and Trails

Ron Podolak, Director of Cayuga County Soil and Water Conservation District

Bruce Natale, Cayuga County Solid Waste Management Program Advisor

Doug Ververs, Cayuga County Cooperative Extension Director

Non-County, Local Officials:

Ed Wagner, Town of Owasco, 57 Willowbrook Drive, Auburn, NY 13021, (designated by Town Board)

Douglas A. Selby, City of Auburn, Memorial City Hall, 24 South St., Auburn, NY

Harry Hinman, Cayuga County Assoc. of Villages, PO Box 13, Weedsport, NY 13166

(designated by their chief elected officer)

Keith Batman, 3649 Keesee Road, Moravia, NY 13118 (designated by their chief elected officer)

Waterbody Associations:

Dale Powell, Duke Lake Association, 192 East Lake Rd., Port Byron, NY 13140

(designated by president of the association)

Barbara Harvey, Lake Cuomo Association, 1220 Lake Como road, Cortland, NY 13045

(designated by president of the association)

Bob Brower, Owasco Watershed Lake Assoc., 40 Grover Street, Auburn NY 13021

(designated by president of the association)

Vacant, Tri-County Skaneateles Lake Pure Waters Association

(designated by president of the association)

Jim Young, Cayuga Lake Watershed Network, 4549 State Rte 34B, Union Springs, NY 13160

(designated by president of the association)

Motion by Fearon, 2nd by Mills to present names to Legislature for approval. All in favor, passed.

**PLANNING AND ECONOMIC DEVELOPMENT UPDATE- Stephen Lynch, Director**

- Work is under way at the CCIDA Aurelius business park with the Soil and Water District working on the roadway; utility work to begin shortly. CCIDA has recently submitted a CFA application requesting \$750,000 of funds for infrastructure improvements at the industrial park –awards should be announced in the near future.
- Steve thanked Geoff Milz for moving the PDR projects forward. Two farms should be completed in the next few months.
- Land Use Training updates – in 2011, over 174 attendees from the Towns and Villages came to staff sponsored training events held at the BOCES campus. Web-based registration system has been implemented this year.
- GIGP grant – Pilot program to capture wetlands; staff is working on the completion of a Memorandum of Understanding with the City of Auburn to enter city portions on the site to do survey work. The survey and archeological work is complete.

Committee members discussed the Biogas Feasibility Study. Steve explained that Phase I is almost complete with additional analysis to include results from the Public Service Commission's recent Remote Net Metering ruling.

**CORNELL COOPERATIVE EXTENSION (CCE) UPDATE – Doug Ververs, Executive Director**

- Doug announced the passing of Maureen O'Hora. Maureen was instrumental in the creation of the Women in Business Network and was recognized by Cornell for her work with small businesses.
  - Four staff members are eligible for their Five and Ten Year Service awards.
  - Youth Fair will be brought back to the Ag Museum in 2012
  - Tompkins, Cayuga and Cortland are sharing the resources of a BigFoot plastic Ag baler for recycling
- Committee held a brief discussion on the proposed 2012 budgets cuts to the CCE programs.

Fearon motioned to go into to executive session to discuss a personnel issue at 6:20 p.m., 2<sup>nd</sup> by Mitchell. All in favor passed.

Mahunik motioned to come out of executive session at 6:35 p.m. 2<sup>nd</sup> by Mills. All in favor passed.

**EMPLOYMENT AND TRAINING – Ted Herrling, Director**

**RESOLUTION:**

**12-11-PL-1 Authorizing the filling of the position of Employment and Training Director II**

Motioned by Mills, 2<sup>nd</sup> by Fearon to approve resolution.

Motioned by Mahunik, 2<sup>nd</sup> by Mills to amend resolution to abolish Civil Service Deputy Director position and adjust the 2012 Budget with any savings to be applied toward training programs.

Resolution as amended. All in favor. Members indicated their approval by signing the resolution.

**ADJOURNMENT:** Fearon motioned to adjourn the Planning and Economic Development Committee meeting at 6:40 p.m., seconded by Mills. All in favor, passed.

Next Planning & Economic Development Committee Meeting is scheduled for January 5, 2012 at 5:30 p.m.

Respectfully submitted,

Suzanne Gauthier, Administrative Assistant

**Motion to approve minutes, 1<sup>st</sup> Fearon, 2<sup>nd</sup> Aikman. All in favor, passed. – January 5, 2012**